

Daviess County Public Schools After School Program

Enrollment Process

Parents will apply for the ASP when completing online registration. If your child is approved to attend the ASP, you will receive an email with a link to complete the after school enrollment form. If you have more than one child that is approved to attend the program, you will be required to complete a separate enrollment form for each student.

Daily Schedule Includes

- After school snack
- Homework and/or quiet activity
- Planned project activity
- Structured recreation
- Independent play

Behavior Expectations

If a child has a discipline issue, the ASP Director will request a conference with the parent or guardian. Any child who endangers the safety of and/or shows a lack of respect for others may be dismissed from the After School Program.

Expectations agreement form must be signed by parent and student and returned to Director.

The mission of the Daviess County Public Schools After School Program is to provide a safe environment in addition to enhancing student learning and wellness.

Non-Discrimination Policy

The Daviess County Public Schools district prohibits discrimination on the basis of race, color, national origin, age, religion, marital or parental status, political affiliations or beliefs, sex, sexual orientation, gender identity, gender expression, veteran status or disability in its educational programs and activities or employment practices.



2021-2022

*DCPS After School Program
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(270) 852-7000*

After School Program

We are pleased that you have selected the After School Program as a means of providing after school supervision for your child. It is our goal to offer parents a safe and enriching after school child care program at minimal costs to participants.

Operating Hours

The program is in session each school day from the time the children are dismissed from class until 5:30 p.m.

Late Fee

For each minute you are late picking up your child, a fee of \$1 per minute, per child, will be added to the regular rate. *Late pick-ups during the year will result in dismissal of your child from the ASP program.*

Severe Weather/No School

Should schools be dismissed early in the day, parents will be contacted and asked to pick up their child. If for some reason parents are unable to arrive early, then staff will remain at the school until the child is picked up.

When school is closed due to a holiday, bad weather, or unforeseen events, the after school program will also be closed.

Weekly Fees

| Number of Children | 1 | 2 | 3 | 4 | 5 |
|--------------------|------|------|------|------|------|
| Weekly | \$35 | \$45 | \$55 | \$65 | \$75 |

Employee Rates

| Number of Children | 1 | 2 | 3 | 4 | 5 |
|--------------------|------|------|------|------|------|
| Weekly | \$30 | \$40 | \$50 | \$60 | \$70 |

Payment Schedule

Payment is expected one (1) week in advance of services. If an account becomes delinquent, a \$10 reinstatement charge shall be added to the regular fee. ***NOTE: If you have questions about financial assistance, please contact the Office of Family Support***
3649 Wathens Crossing – Owensboro, KY
(855) 306-8959

Payments

Although checks and cash are acceptable forms of payment, we encourage you to make your payments through “My Procure”. Contact your ASP Director for payment details.

Returned Checks

You understand and agree that we may collect a returned check processing charge of \$25 by the same means and as allowable by state law.

Sign Out Procedure

Each child, without exception, must be signed out by a responsible adult each day. If your child is to be picked up by anyone other than yourself at any time, their names must be listed on the registration form and they must present us with a picture ID.

Medications

The staff will administer medications only as directed by the parent/guardian. A permission form signed by the parent for administering medication must be on file.

Allergies

If your child has a food/specific allergy, the After School staff may request written instruction regarding how we may best meet your child’s individual needs.

Emergencies

In the event of a medical emergency, every effort will be made to contact the individual listed as the emergency contact. Should staff not be able to reach anyone, the injured student will be transported to the emergency room by an ambulance.

Disaster Drills

All emergency drills will be in compliance with State licensing regulations.