



**Daviness County Board of Education  
Regular Board Meeting**

November 15, 2018 4:30 PM

Matt Robbins, Superintendent

1622 Southeastern Parkway

Owensboro, KY 42303

The Daviness County Board of Education met pursuant to notice for the Board of Education meeting in Owensboro, KY on Thursday, November 15, at 4:30 p.m. The meeting was held at the Daviness County Board of Education office located at 1622 Southeastern Parkway, Owensboro, KY.

**Attendance Taken at 4:30 PM:**

Present Board Members:

Dr. Tom Payne

Mr. Todd Anderson

Mr. Dale Stewart

Mr. Frank Riney

**#178 1. CALL TO ORDER**

Dr. Tom Payne, Board Chair, called the meeting to order.

**#179 2. ROLL CALL**

All Board members were present.

**#180 3. MOMENT OF SILENCE**

The Board observed a moment of silence.

**#181 4. PLEDGE of ALLEGIANCE**

Mr. Dale Stewart, Vice Chair, led us in the pledge.

**#182 5. DCBE MISSION STATEMENT**

Mr. Frank Riney, read the DCBE Mission Statement.

**#183 6. COMMUNICATIONS**

**6.1. Good News Report**

Dale Stewart shared with the Board the good news for the November meeting. Reese Boswell, fifth grader at Meadow Lands Elementary School, will blow the whistle that will officially start the Owensboro Christmas Parade at 4:30 p.m. Saturday, November 17.

This honor was awarded to Reese for her heart, spirit and openness of the Christmas Season.

**#184 7. PROPOSED AMENDMENTS TO THE AGENDA**

There were no proposed amendments to the agenda.

**#185 8. SUPERINTENDENT'S REPORT**

**8.1. Superintendent's Remarks**

- Today was the first snow day for DCPS, make-up day is February 17, 2019
- We all have so much to be thankful for, and I would like to wish you all a happy Thanksgiving and I speak from the heart when I tell you I am thankful to serve with friends and colleagues who truly put “Kids First” in everything they do.
- Mr. Robbins asked the Board to join him in recognizing Deputy Tom Whitford, SRO Officer at DCHS. Mr. Whitford will be greatly missed and we wish him the best in his retirement.

**8.2. High Attendance Recognition**

Mr. Scott Taylor, Student Services Coordinator, shared month three attendance numbers.

Daviess County High School 95.18%  
 College View Middle School 95.62%  
 Highland Elementary School 97.14%  
 District Attendance: 95.64% (Month 3) Three Year High for Month 3

**#186 9. PUBLIC COMMENT**

There were no public comments.

**#187 10. REPORTS**

**10.1. Treasurer's Report**

Mr. Matt Robbins, Superintendent, presented the Treasurer's Report for the Month Ended October 31, 2018. Ms. Sara Harley, Director of Finance, was absent due to the attendance of a work conference.

General Fund Balance-October 1, 2018
\$14,314,177.06
Total Receipts
\$4,952,765.53
Total Available for Expenditures
\$19,266,942.59
Total Expenditures
\$6,437,346.48
General Fund Balance-October 31, 2018

\$12,829,596.11

**Order #187 - Motion Passed:** passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**10.2. New Teacher Induction**

Jeanette Barreiro, New Teacher Induction Coach, gave a presentation to the Board on the responsibilities of her new role. The EPSB no longer provides teachers with the Kentucky Teachers Internship Program for first year teachers. Ms. Barreiro was hired in August to provide coaching, collaboration, and communication for new teachers. Ms. Barreiro will be able to provide resources and training for new teachers hired in DCPS.

**#188 11. CONSENT AGENDA**

- 11.1 Consider Approval of New Positions/Reductions/Open Positions/Reclassifications/Eliminated Positions
- 11.2 Consider Approval of Leaves of Absence
- 11.3 No Item
- 11.4 Consider Approval of Out of State Overnight Field Trips
- 11.5 Consider Approval of School Fundraisers
- 11.6 Consider Approval of November 13, 2018 Board Meeting Minutes
- 11.7 Consider Approval of KETS Offer of Assistance
- 11.8 Consider Approval of DCPS Students Attending Other Surrounding Public Schools for the 2018-2019 School Year.
- 11.9 Consider Approval of Early Hardship Graduation Request

**Order #188 - Motion Passed:** Consider approval of Consent Agenda as presented passed with a motion by Dr. Tom Payne and a second by Mr. Todd Anderson.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**11.1. Consider Approval of New Positions/Reductions/Open Positions/Reclassifications/Eliminated Positions**

Please approve the following updated job descriptions:

- 7213 - Lunchroom Monitor
- 7320 - Instructional Assistant I
- 7986 - Substitute Food Service Assistant

**11.2. Consider Approval of Leaves of Absence**

Daviess County Board of Education Policy requires employees who are requesting a leave of absence to make a written request.

If approved, some leaves will be unpaid. Specific information is contained on the attached list.

<b>LEAVE OF ABSENCE (EMPLOYEE #/TYPE OF LEAVE)</b>	<b>POSITION &amp; SCHOOL OR DEPARTMENT</b>	<b>EFFECTIVE DATE</b>
#9334 FMLA	Bus Driver Transportation	10/24/2018-01/01/2019
#6008 FMLA	School Secretary Burns Elem School	12/11/2018-01/27/2019
#10884 FMLA	Teacher Burns Elem School	09/13/2018-10/21/2018
#4430 FMLA	Teacher Highland Elem School	10/01/2018-10/14/2018
#5590 FMLA	Instructional Asst. I Highland Elem School	11/20/2018-01/06/2019
#7080 FMLA	Food Service Asst. Burns Middle School	10/25/2018-12/04/2018
#33535 FMLA	School Secretary II Daviess County High School	09/20/2018-10/31/2018
#9268 FMLA	Lunchroom Monitor East View Elem School	11/15/2018-01/14/2019
#7132 FMLA	Teacher Sorgho Elem School	10/15/2018-11/25/2018
#8201 FMLA	Teacher Country Heights Elem School	10/19/2018-01/13/2019
#7801 FMLA	Teacher Daviess County Middle School	10/19/2018-10/28/2018
#7507 FMLA	Teacher East View Elem School	11/12/2018-11/15/2018
#7096 WC/FMLA	Food Service Asst. Burns Middle School	10/01/2018-12/02/2018
<b>INTERMITTENT FMLA</b>	<b>POSITION &amp; SCHOOL OR DEPARTMENT</b>	<b>EFFECTIVE DATE</b>
#8434 FMLA	Instructional Asst. Central Office	10/03/2018-10/02/2019

**11.3. No Item**

**11.4. Consider Approval of Out of State Overnight Field Trips**

No trips to approve this month.

**11.5. Consider Approval of School Fundraisers**

Fundraiser requests were received from the following schools/departments:

Burns Elementary School
East View Elementary School
Meadow Lands Elementary School
Sorgho Elementary School
Tamarack Elementary School
Whitesville Elementary School
Burns Middle School
College View Middle School
Apollo High School
Daviess County High School
Transportation

**11.6. Consider Approval of November 13, 2018 Board Meeting Minutes**

Consider approval of the November 13, 2018 Board Minutes.

**11.7. Consider Approval of KETS Offer of Assistance**

Each year, the Kentucky School Facilities Construction Commission (KSFCC) makes an offer of assistance to local school districts across the Commonwealth for the purpose of encouraging investment in technology equipment.

In order to receive the money offered by the KSFCC, the district must deposit a matching amount in its technology account.

Daviess County Public Schools must expend general fund resources through a transfer of funds to the technology account and the KSFCC will then make a transfer of an equal amount to our technology account \$91,335.00.

Accept the offer of assistance for KETS funding and approve the match of \$91,335.00 from the general fund to the technology fund.

**11.8. Consider Approval of DCPS Students Attending Other Surrounding Public Schools for the 2018-2019 School Year.**

This is a summary of students who reside in the Daviess County Public Schools district but attend another public school district in which we have a reciprocating non-resident contract.

Barren County	11
Hancock County	41
Ohio County	6
Owensboro Independent	384
Total as of 11/01/2018	442

**11.9. Consider Approval of Early Hardship Graduation Request**

- Student #2120689375 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to earn extra money for his family while taking classes at OCTC. He is currently employed and needs to work more hours.
- Student #1949648123 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in her need to support herself. The student has an anxiety disorder and graduating early would allow her to narrow her focus.
- Student #2120619937 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to earn extra money to support her family. She needs to work full time.
- Student #1949293995 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to earn extra money for his family. He is currently employed and needs to work more hours.
- Student #1949357469 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in her need to help with family bills including insurance. She has an opportunity to take on a new job at Raising Cane's and will be able to enroll in the courses this fall.
- Student #1955073091 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to help pay family bills due to both of his parents being disabled. The student is currently enrolled in the welding program at OCTC and with early graduation, he will be able to take more classes and continue to work.
- Student #1949294605 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to work to support his son. He will be able to work regular hours and still find time to spend with his young son.
- Student #2120182400 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to earn extra money to help his mother with family expenses. The student is interested in enlisting in the Army.
- Student 3194934702 Heritage Park High School senior-requesting early graduation in January 2019 due to economic hardship resulting in the need for the student to work full time and possibly return to OCTC.

**12. ACTION ITEMS**

**#189 12.1. Consider Approval of Bills**

Mr. Matt Robbins presented the Board with bills for the month ended October 31, 2018.

Payroll
\$10,072,042.03
General Fund
\$1,051,283.31
Special Revenue Fund
\$132,163.80
District Activity Fund

\$7,288.91
Building Fund
\$153.01
Construction Fund
\$387,008.07
Debt Service Fund
\$384,958.01
Food Service Fund
\$136,085.78
After School Program Fund
\$13,122.29
Warrant Total
\$12,184,105.21

**Order #189 - Motion Passed:** Consider Approval of Bills passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**3 Yeas - 0 Nays - 1 Abstained.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Disqualify

**#190 12.2. Consider Approval of a Contract with Brescia University to Use Apollo's New Athletic Facilities**

Brescia University has asked to use Apollo's new athletic facilities. Brescia has existing athletic facilities on Todd Bridge Road and because of the location, it will be convenient for them to also use Apollo's new facilities.

Brescia University has agreed to pay the district \$150,000 over five years to use the new athletic facilities. Apollo will have priority use of the facilities. Brescia will pay 20% of the maintenance after initial construction.

**Order #190 - Motion Passed:** Consider Approval of a Contract with Brescia University to Use Apollo's New Athletic Facilities passed with a motion by Mr. Dale Stewart and a second by Mr. Todd Anderson.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#191 12.3. Consider Approval of Change Order #1 for Daviess County High School and Apollo High School Track and Football Field Renovations**

This change order will not add to the cost of the respective projects. As with previous projects, the district purchases certain materials directly from various vendors to save on sales tax. In the original awarded contracts, some materials were not included on the list of direct purchases but were instead included in Danco's contract. This change order reduces the amount due to Danco for the amount of the direct purchases.

**Order #191 - Motion Passed:** Consider Approval of Change Order #1 for Daviess County High School and Apollo High School Track and Football Field Renovations passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#192 12.4. Consider Approval of Bid #18-22 (Fleet)**

Bid #18-22 (Fleet Vehicles) was opened on Tuesday, October 16, 2018. Invitations to bid were mailed to three prospective bidders and one bid was received for evaluation. This bid is for six vehicles needed by our Transportation, Maintenance, and Food Service Departments. These vehicles are replacing existing ones that have reached the end of their useful lives.

**Order #192 - Motion Passed:** Consider Approval of Bid #18-22 (Fleet) passed with a motion by Mr. Dale Stewart and a second by Mr. Frank Riney.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#193 12.5. Consider Approval of the 2019-20 School Calendar and 2019-20 Make-Up Day Schedule**

The district calendar committee met on Monday, November 5, 2018, at Central Office to review and discuss the proposed calendar.

This calendar includes the mandated 173 instructional days and meets the minimum requirements of 1,062 instructional hours.





July 2019	August 2019	September 2019	October 2019
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November 2019	December 2019	January 2020	February 2020
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 M1 18 19 20 21 22 23 24 25 26 27 28 29
March 2020	April 2020	May 2020	June 2020
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 M2 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 M3 16 17 M4 19 M5 M6 M7 23 24 M8 M9 M10 M11 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

BLACK numerals – School is in session Red numerals – No school for students M – Possible make-up days

Aug. 2 – PD Day  
Aug. 3 – PD Day  
Aug. 6 – Opening Day  
Aug. 7 – First Day for Students  
Sept. 2 – Labor Day  
Sept. 27 – PD Day  
Oct. 7-11 – Fall Break  
Nov. 5 – PD Election Day  
Nov. 27-29 – Thanksgiving Break  
Dec. 19-31 – Christmas Break  
Jan. 1 – New Year’s Day  
Jan. 20 – Martin Luther King Day  
Feb. 17 – Parent-Teacher Conference  
March 15 – PD Day  
March 30-April 3 – Spring Break  
May 14 – Last Day for Students  
May 15 – Closing Day  
May 19 – Election Day  
May 25 – Memorial Day  
Make-Up Days Will Be Taken In This Order:  
Feb. 17, March 13, May 15, May 18, May 20, May 21,  
May 22, May 26, May 27, May 28, May 29

Created: Nov. 8, 2018

**Order #193 - Motion Passed:** Consider Approval of the 2019-20 School Calendar and 2019-20 Make-Up Day Schedule passed with a motion by Mr. Dale Stewart and a second by Mr. Todd Anderson.

**4 Yeas - 0 Nays.**

Dr. Tom Payne Yes  
Mr. Todd Anderson Yes  
Mr. Dale Stewart Yes  
Mr. Frank Riney Yes

**#194 12.6. Consider Approval of Revisions to Policy #07.111 (Competitive Foods)**

Revisions to Policy #07.111 (Competitive Foods) were made to ensure that all students have access to the same meal each day and support the healthy meals the schools provide.

The following paragraph was added to Policy #07.111 (Competitive Foods):

There shall be no delivery of commercially prepared foods to students at school before or during the designated lunch serving period. In addition, students shall not bring bottled or canned carbonated beverages to school to be consumed during the lunch period.

Board Policy #01.5 allows for an emergency reading if so declared in the minutes. We are requesting that the policy revisions be approved after one reading in order to update Policy #07.111.

**Order #194 - Motion Passed:** Consider Approval of Revisions to Policy #07.111 (Competitive Foods) passed with a motion by Mr. Dale Stewart and a second by Mr. Todd Anderson.

**4 Yeas - 0 Nays.**

Dr. Tom Payne Yes  
Mr. Todd Anderson Yes  
Mr. Dale Stewart Yes  
Mr. Frank Riney Yes

**#195 12.7. Consider Approval of Professional Services Contract with Sky Engineering**

The BG-1 was approved at the October 18, 2018 Board Meeting. This project will include replacement of water source heat pumps and controls upgrades at both East View and Deer Park elementary schools, and new building geo loop piping at College View Middle School.

**Order #195 - Motion Passed:** Consider Approval of Professional Services Contract with Sky Engineering passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#196 13. DISCUSSION ITEMS**

There were no discussion items to bring before the Board.

**#197 14. INFORMATION ITEMS**

**14.1. Personnel Report (written report)**

This is a written report of personnel actions taken by the Superintendent since the October 18, 2018 Board of Education Meeting.

This report is attached for your information and serves to make these actions a part of the school board minutes.

**14.2. Construction Report (Written Report)**

- **Athletic Field Renovations**  
Demo work has started at both AHS and DCHS.
- **AHS Renovations**  
RBS is continuing work on the master plan for the AHS additions and renovations.
- **2019 Summer Projects**  
Deer Park and East View HVAC Renovations  
Design work for these projects are currently in progress and will go out for bids in February. These projects will include replacement of all HVAC units and upgraded controls at both schools.

**14.3. In State Field Trips (Written Report)**

- AHS - Boys Cross Country request permission to participate in a training at Marshall County, KY on October 11 to 12, 2018.
- BMS - Boys Cross Country request permission to participate in the Cross Country Championship in Lexington, KY on November 19 & 20, 2018.
- AHS - Boys Cross Country request permission to participate in the Regional Cross Country Championship in Daviess County, KY on October 26 to 27, 2018.
- AHS - Boys Cross Country request permission to participate in State Cross Country Championship in Lexington, KY on November 2 & 3, 2018.

Trip costs are covered by approved school budgets, fundraisers, and parent support.

**14.4. Grant Report (Written Report)**

\$84,053 - IDEA Preschool

Cumulative FY19 Grant Total - \$3,771,806.80

**14.5. Report of 2018-19 SBDM Revised Allocations (written report)**

Following the second school month, school districts are required to update the SBDM allocations for changes in enrollment/ADA for each school. The attached revised allocations reflect second month adjustments.

**#198 15. CLOSED SESSION Per KRS 61.810 (1)(b)(1)(c)**

**SALE OR ACQUISITION OF PROPERTY:**

In Accordance with KRS 61.810, Section (1) (b) I will entertain a motion for the Board to go into Closed Session to deliberate on the future acquisition or sale of real property.

**PROPOSED OR PENDING LITIGATION:**

In accordance with KRS 61.810, Section (1) (c) I will entertain a motion for the Board to go into Closed Session for the purpose of discussing proposed or pending litigation.

**Order #198 - Motion Passed:** CLOSED SESSION Per KRS 61.810 (1)(b)(1)(c) passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#199 16. RETURN TO OPEN SESSION**

**Order #199 - Motion Passed:** Approval to return to open session passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#200 17. ADJOURN**

**Order #200 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Mr. Todd Anderson and a second by Mr. Frank Riney.

**4 Yeas - 0 Nays.**

Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

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Dr. Tom Payne, Chairperson

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Matt Robbins, Superintendent



**DAVIESS COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM:** 14.1

**DATE:** November 15, 2018

**TOPIC/TITLE:** Personnel Report

**PRESENTER:** Dr. Amy Shutt

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No Board Action Required)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT CALENDAR FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: \_\_\_\_\_ (date)
- BOARD REVIEW REQUIRED BY:
  - STATE OR FEDERAL LAW OR REGULATION
  - BOARD OF EDUCATION POLICY
  - OTHER:

**PREVIOUS REVIEW, DISCUSSION, OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION, OR ACTION
- PREVIOUS REVIEW OR ACTION
  - DATE:
  - ACTION:

**BACKGROUND INFORMATION:**

This is a written report of personnel actions taken by the Superintendent since the last Board of Education Meeting.

**SUMMARY OF MAJOR ELEMENT:**

This report is for your information and serves to make these actions a part of the school board minutes.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**

Information only

**DAVIESS COUNTY PUBLIC SCHOOLS**  
Report to the Board of Education on **Certified Personnel**  
For the **November 15, 2018** Board Meeting

**NEW HIRES/TRANSFERS/CHANGES**

<b>NAME</b>	<b>ACTION, POSITION &amp; LOCATION</b>	<b>EFFECTIVE DATE</b>
Tanya Lancaster	Transfer as Afternoon/3 <sup>rd</sup> Session (Night School) Teacher at Heritage Park High to Special Education Teacher at Heritage Park High (1.0 time – 186 days/year)	10/15/18

**RETIREMENTS**

<b>NAME</b>	<b>POSITION &amp; LOCATION</b>	<b>EFFECTIVE DATE</b>
	NONE AT THIS TIME	

**RESIGNATIONS**

<b>NAME</b>	<b>POSITION &amp; LOCATION</b>	<b>EFFECTIVE DATE</b>
	NONE AT THIS TIME	

**NON-EMERGENCY CERTIFIED SUBSTITUTES**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>EFFECTIVE DATE</b>
Terri Anderson	10/19/18	Shannon Simon	10/19/18

**DAVIESS COUNTY PUBLIC SCHOOLS**  
Report to the Board of Education on **Certified Personnel**  
For the **November 15, 2018** Board Meeting

**EMERGENCY CERTIFIED SUBSTITUTES**  
**BY BOARD APPROVAL #311 on 03/13/18**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>EFFECTIVE DATE</b>
Ryanne Purcell	10/02/18	Marissa Payne	10/03/18
Alyssa Ralph	10/17/18	Ashley Howard	10/22/18
Alexander Dueker	10/25/18	Jessica Embry	10/25/18
Whitney O'Bryan	10/25/18	Cara Working	10/25/18
Lindsey Stone	10/31/18	Martiza Meeks	10/31/18
Melissa Myers	10/31/18	David Tucker	11/02/18
Jonathan Cozad	11/02/18	Randy Reid	11/02/18
Sara Fort	11/02/18	Clay Bliznick	11/02/18

**SUBSTITUTE RESIGNATIONS**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>EFFECTIVE DATE</b>
Kayla Barr	10/01/18	Donna Hartgrove	10/01/18
Haley James	10/01/18	Nicholas Jackson	10/01/18
Vanessa Gentry	10/15/18	Vickie Hunter	10/26/18
Judith Mayes	11/02/18		

## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the November 15, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Susan Brown	Lunchroom Monitor – Release Time Aide (3.0 hrs/day; 181 days/year) at Burns Middle School.	09-24-18
Linda Kitchens	Increase in hours as Bus Monitor – Preschool (5.0 hrs/day to 5.5 hrs/day 181 days/year) at Transportation.	09-24-18
Kimberly Edwards	Transfer as Bus Driver (5.0 hrs/day; 181 days/year) at Transportation and Lunchroom Monitor – Release Time Aide (3.0 hrs/day; 181 days/year) at Burns Middle School to Bus Driver (1.0 hrs/day; 181 days/year) and Bus Driver – Preschool (7.0 hrs/day; 181 days/year) at Transportation.	09-24-18
Kim Sikes	Increase in hours as Bus Monitor (5.0 hrs/day to 5.75 hrs/day; 181 days/year) at Transportation.	09-24-18
Ashton Smith	Transfer as Bus Driver (5.0 hrs/day; 181 days/year) to Bus Driver Preschool (7.25 hrs/day; 181 days/year) at Transportation.	09-24-18
Ashley Thomas	Increase in hours as Bus Monitor (5.0 hrs/day; 6.25 hrs/day; 181 days/year) at Transportation.	09-24-18
Danielle Pate	Increase in hours as Bus Monitor (6.5 hrs/day; 7.0 hrs/day; 181 days/year) at Transportation.	09-24-18
Brian McCormick	Assistant Bowling Coach/50%/Apollo High School.	10-01-18
Jarred Higgs	Assistant Swim Coach/40%/Daviness County High School.	10-01-18
Garry Blanton	Assistant Bowling Coach/50%/Apollo High School.	10-01-18
Victoria McFarland	Transfer as Substitute Teacher Aide to Instructional Assistant II Sp Ed Aide (7.5 hrs/day; 181 days/year) at Valley School.	10-15-18
Greta Wright	Bus Driver (5.0 hrs/day; 181 days/year) at Transportation.	10-15-18
Samantha Schwartz	Transfer as School Nurse, LPN (7.5 hrs/day; 181 days/year) at Apollo High School to School Nurse, RN (7.0 hrs/day; 186 days/year) at Audubon Elementary School.	10-15-18



## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the November 15, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Emily Singer	Transfer as Substitute Cook/Baker to Food Service Assistant I Lunchroom Worker (4.5 hrs/day; 181 days/year) at Daviess County High School.	10-15-18
Tara Bailey	Instructional Assistant I – Teacher Aide (6.5 hrs/day; 181 days/year) at Meadow Lands Elementary School.	10-15-18
Jarred Higgs	Boys Swim Coach/20%/Daviess County High School and Girls Swim Coach/20%/Daviess County High School.	10-15-18
Bradley Kirby	Maintenance Technician II (8.0 hrs/day; 261 days/year) at Maintenance.	10-15-18
John Baker	Increase in hours as Bus Driver (5.0 hrs/day to 7.75 hrs/day; 181 days/year) at Transportation.	10-15-18
Whitney Mayfield	Increase in hours as Food Service Assistant I – Lunchroom Worker (4.5 hrs/day to 6.5 hrs/day; 181 days/year) at Daviess County High School.	10-29-18
Hilary Singh	Food Service Assistant I – Lunchroom Worker (5.0 hrs/day; 181 days/year) at Apollo High School.	10-22-18
John Baker Sanom Khamla	Increase in Transfer as Substitute Bus Driver to Bus Driver (5.0 hrs/day; 181 days/year) at Transportation.	10-25-18
Rebecca Anderson	Transfer as Substitute Bus Driver to Bus Driver (5.0 hrs/day; 181 days/year) at Transportation.	10-29-18
Sunita Schroader	Custodian (8.0 hrs/day; 191 days/year) at Daviess County High School.	11-05-18
Carye Coomes	Transfer as Instructional Assistant I – Teacher Aide (6.5 hrs/day; 181 days/year) to School Secretary II - Elementary (7.5 hrs/day; 200 days/year) at Meadow Lands Elementary School.	11-26-18
Carrie Pulliam	Substitute Bus Driver.	09-07-18
Susan Brown	Substitute Instructional Assistant.	10-02-18

J. Matthew Robbins, Superintendent

## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the November 15, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Susan Doyle	Substitute Instructional Assistant and Substitute Lunchroom Monitor	10-02-18
Mary Willett	Substitute Instructional Assistant.	10-05-18
Brittney Cauley	Substitute Instructional Assistant.	10-05-18
Emily Singer	Substitute Instructional Assistant.	10-05-18
Barbara McDaniel	Substitute Food Service Assistant.	10-05-18
Madison Davis	Substitute Instructional Assistant.	10-05-18
Hallie Wahl	Substitute After School Aide.	10-15-18
Valarie Thomas	Substitute Food Service Assistant.	10-15-18
Emilee Thomas	Substitute Instructional Assistant.	10-15-18
Samantha Robbins	Substitute After School Aide.	10-15-18
Carrie Green	Substitute Lunchroom Monitor and Substitute Food Service Assistant.	10-16-18
Kolbie Baker	Substitute After School Aide.	10-18-18
Melissa Robinson	Substitute Health Services Assistant.	10-18-18
Andrea Coleman	Substitute Instructional Assistant.	10-18-18
Mary Church	Substitute Instructional Assistant.	10-18-18
Denise Preece	Substitute Health Services Assistant and Substitute Instructional Assistant.	10-22-18
Amy Riley	Substitute Instructional Assistant.	10-24-18
Kathy Calcaterra	Substitute Instructional Assistant.	10-24-18
Jennifer Gunder	Substitute Instructional Assistant.	10-24-18

**DAVIESS COUNTY PUBLIC SCHOOLS**

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For the **November 15, 2018** Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Kaycee Wayman	Substitute Instructional Assistant and Substitute Lunchroom Monitor.	10-31-18
Brianna Turner	Substitute After School Aide and Substitute Instructional Assistant.	10-31-18
Deserae Orton	Substitute Instructional Assistant.	11-01-18
Berrie Clark	Substitute Food Service.	11-01-18
Therese Henson	Substitute Instructional Assistant and Substitute Food Service Assistant.	11-01-18
Amanda Graves	Substitute Instructional Assistant.	11-01-18
Vera Richmond	Substitute Lunchroom Monitor.	11-01-18
Rebecca Hargitt	Substitute Health Service Assistant.	11-01-18
Jessica Schadler	Substitute Lunchroom Monitor.	11-01-18
Heather Doucette	Substitute Instructional Assistant.	11-02-18
Skye Burton	Substitute Instructional Assistant.	11-02-18
<b>RETIREMENTS</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Cheri Johnson	Bus Driver (6.0 hrs/day; 181 days/year) & Bus Monitor – Preschool (2.0 hrs/day; 181 days/year) at Transportation.	01-01-19
Donna Ebelhar	Food Service Manager I – Lunchroom Manager (7.5 hrs/day; 182 days/year) at Burns Elementary School.	01-01-19
Tamra Johnson	Food Service Assistant I – Lunchroom Worker (6.0 hrs/day; 181 days/year) at Burns Middle School.	01-01-19

## DAVIESS COUNTY PUBLIC SCHOOLS

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<b>RESIGNATIONS</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Ashley Johnson	Food Service Assistant I – Lunchroom Worker (6.5 hr/day; 181 days/year) at Daviess County High School.	09-20-18
Jennifer Adams	Substitute Instructional Assistant.	10-03-18
Robin Jones	Instructional Assistant I – KG Aide (6.5 hrs/day; 181 days/year) at Deer Park Elementary School.	10-15-18
Taylor Warner	Substitute Food Service Assistant.	10-15-18
Karen Connor	Substitute Food Service Assistant.	10-15-18
Kaleigh Campbell	Clerical Assistant I (7.0 hrs/day; 190 days/year) at Daviess County Middle School.	10-19-18
Tonya Willoughby	Instructional Assistant I – Preschool Aide (6.5 hrs/day; 181 days/year) at Whitesville Elementary School.	10-26-18
Rachel Lindow	Girls Golf Coach/100%/Daviess County High School.	10-30-18
Amy Mattingly	Substitute Instructional Assistant.	11-01-18
Susan Frasier	Bus Driver (6.75 hrs/day; 181 days/year) at Transportation.	11-02-18
Ashley Rickard	Bus Driver (6.0 hrs/day; 181 days/year) at Transportation.	11-09-18