



**Daviness County Board of Education Regular Board Meeting**

July 26, 2018 4:30 PM

Matt Robbins, Superintendent

1622 Southeastern Parkway

Owensboro, KY 42303

The Daviness County Board of Education met pursuant to notice for the Board of Education meeting in Owensboro, KY on Thursday, July 26 at 4:30 p.m. The meeting was held at the Daviness County Board of Education office located at 1622 Southeastern Parkway, Owensboro, KY.

**Attendance Taken at 4:30 PM:**

Present Board Members:

Mr. Mike Clark

Dr. Tom Payne

Mr. Todd Anderson

Mr. Dale Stewart

Mr. Frank Riney

**#11 1. CALL TO ORDER**

Mr. Mike Clark, Board Chair called the meeting to order.

**#12 2. ROLL CALL**

All Board members were in attendance.

**#13 3. MOMENT OF SILENCE**

The Board observed a moment of silence.

**#14 4. PLEDGE of ALLEGIANCE**

Dr. Tom Payne, Vice Chair led us in the pledge.

**#15 5. DCBE MISSION STATEMENT**

Mr. Mike Clark, Board Chair read the DCPS Mission Statement.

## **#16 6. COMMUNICATIONS**

### **6.1. Good News Report "Stuff the Bus" campaign**

Mr. Dale Stewart shared information on "Stuff the Bus" that will take place on Friday, July 27. A DCPS school bus will be parked at the HWY 54 Walmart location from 8 a.m. to 7 p.m. Members of our community are invited to donate school supplies – which may be purchased anywhere – or make a financial contribution to ensure that students will have a positive start to a new school year.

## **#17 7. PROPOSED AMENDMENTS TO THE AGENDA**

There were no proposed amendments to the agenda.

## **#18 8. SUPERINTENDENT'S REPORT**

### **8.1. Superintendent's Remarks**

- Daviess County High School graduate Houston Hogg will be inducted into the Owensboro Walk of Fame during a ceremony at 7:45 p.m. Friday at the RiverPark Center. A preview of the documentary 'Black in Blue' begins at 7:30 p.m. Saturday at the RiverPark Center, with a VIP reception at 5 p.m. and dinner served at 6 p.m.
- We recently completed a two-day Summer Leadership Retreat that focused on building equity and strengthening strategies for effective teaching and learning.
- Our Transportation team is exploring the development of increased efficiencies in bus routes.
- Computer Operations are installing and updating software and technology hardware across the district.
- Maintenance and custodial teams are working to ensure clean, safe, attractive buildings and grounds.
- Food services teams are busy finalizing menus as they prepare for another year of serving delicious and nutritious meals.

### **8.2. Brenda Fulkerson and Stacy Marsh - DCPS Food Services - SNA Award winners (state level honors)**

Brenda Fulkerson, who serves as manager of the West Louisville Elementary School cafeteria, was honored as KSNA Manager of the Year. This award is based on cultivating a positive cafeteria environment for students; engaging in professional development and encouraging professional development among her staff; active involvement in the KSNA organization; and school and community outreach.

Stacy Marsh was recognized for her Chapter President book, documenting the past year's work in the Daviess County School Nutrition Association under her leadership. Stacy serves as manager of the Southern Oaks Elementary School cafeteria.

### **8.3. Keith Main - Kentucky Third-Party Examiner Award of Excellence**

Keith Main was presented the Kentucky Third-Party Examiner Award of Excellence at the annual recognition ceremony hosted by the Student Transportation Association of Kentucky on June 20. Third-party examiners are highly skilled individuals who are qualified to administer tests to applicants seeking a Commercial Driver's License, such as is required to drive a school bus in the state of Kentucky.

**#19 9. PUBLIC COMMENT**

There were no public comments.

**#20 10. REPORTS**

**10.1. Treasurer's Report**

Daviess County Board of Education Treasurer's Report for the Month Ended June 30, 2018.

GF Fund Balance - June 1, 2018
\$23,356,378.88
Total Receipts
\$6,163,639.22
Total Available for Expenditures
\$29,520,018.10
Total Expenditures
\$13,383,243.68
GF Fund Balance - June 30, 2018
\$16,136,774.42

**Order #20 - Motion Passed:** passed with a motion by Mr. Dale Stewart and a second by Dr. Tom Payne.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#21 11. CONSENT AGENDA**

- 11.1 Consider Approval of New Positions/Reductions/Open Positions/Reclassifications/Eliminated Positions
- 11.2 Consider Approval of Leaves of Absence
- 11.3 Consider Approval of Emergency Certification
- 11.4 Consider Approval of Out of State Overnight Field Trips
- 11.5 Consider Approval of School Fundraisers
- 11.6 Consider Approval of Board Meeting Minutes
- 11.7 Consider Approval of 2017-18 SEEK & Transportation Carryovers

**Order #21 - Motion Passed:** Consider approval of Consent Agenda as presented passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**11.1. Consider Approval of New Positions/Reductions/Open Positions/Reclassifications/Eliminated Positions**

The Daviess County Board of Education approves all new positions. Please approve the following updated job descriptions:  
0230-LITERACY INSTRUCTIONAL COACH

**11.2. Consider Approval of Leaves of Absence**

Daviess County Board of Education Policy required employees who are requesting a leave of absence to make a written request.

If approved, some leaves will be unpaid. Specific information is contained on the attached list.

<b>LEAVE OF ABSENCE (EMPLOYEE #/TYPE OF LEAVE)</b>	<b>POSITION &amp; SCHOOL OR DEPARTMENT</b>	<b>EFFECTIVE DATE</b>
FMLA #8715	Teacher Highland Elem	08/06/2018-10/16/2018
FMLA #9810	Speech Therapist Meadowlands Elem	08/06/2018-10/14/2018
FMLA # 9074	Teacher Daviess County High School	05/08/2018-06/25/2018

**11.3. Consider Approval of Emergency Certification**

Regulations require local boards of education to approve applicants prior to seeking emergency certificates for them to serve as substitute teachers.

We are asking approval for the following:

Laura Bryant - Sorgho - Library Media

**11.4. Consider Approval of Out of State Overnight Field Trips**

- DCHS - Boys Girls Cross Country request permission to compete meet in Memphis, TN on August 31 to September 02, 2018.
- CVMS- Band request permission to perform in the National Music Festival in Cincinnati, OH on April 25 to 27, 2019.

Costs for trips are covered by approved school travel budgets, fundraisers, and parent support.

**11.5. Consider Approval of School Fundraisers**

Fundraiser requests were received from the following schools:

Country Heights Elementary School
Meadow Lands Elementary School
College View Middle School
Daviess County Middle School
Apollo High School
Daviess County High School

**11.6. Consider Approval of Board Meeting Minutes**

Approval of the July 24, 2018 Board minutes.

**11.7. Consider Approval of 2017-18 SEEK & Transportation Carryovers**

By regulation, the Board may approve requested carryovers of unexpended SEEK funds. Due to end-of-year adjustments, a school may have SEEK funds remaining and may request a SEEK carryover for the 2017-18 school year. The requests have been reviewed by Finance Department personnel.

**12. ACTION ITEMS**

**#22 12.1. Consider Approval of Bills**

Ms. Sara Harley, Director of Finance presented the bills as follows:

Payroll
\$21,103,918.64
General Fund
\$1,867,389.57
Special Revenue Fund
\$223,039.44
District Activity Fund
\$6,929.54
Building Fund
\$1,243.17
Construction Fund
\$759,399.13
Food Service Fund
\$165,572.16
After School Program Fund
\$15,199.07
Fiscal Agent Fund
\$1,500.00
Warrant Total
\$24,144,190.72

**Order #22 - Motion Passed:** Consider Approval of Bills passed with a motion by Mr. Todd Anderson and a second by Mr. Mike Clark.

**5 Yeas - 0 Nays.**

- Mr. Mike Clark Yes
- Dr. Tom Payne Yes
- Mr. Todd Anderson Yes
- Mr. Dale Stewart Yes
- Mr. Frank Riney Yes

**#23 12.2. Consider Approval for the Board to Renew the Existing Contract with the School Board Attorney for an Additional Term**

The term agreement for the DCPS Board attorney is due to be renewed. The Board has agreed to renew the existing contract for another term. The Board and Attorney may continue the contract each year in July. At least thirty (30) days prior to the July Board meeting, a formal review of the Attorney's services shall be conducted and shall include input from Superintendent,

Superintendent's designees who regularly have contact with the Attorney and each member of the DCBE. Either party may terminate this agreement with thirty (30) days written notice.

**Order #23 - Motion Passed:** Consider Approval for the Board to Renew the Existing Contract with the School Board Attorney for an Additional Term passed with a motion by Mr. Todd Anderson and a second by Mr. Mike Clark.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#24 12.3. Consider Approval of 2018 KSBA Board Policy Updates (Legal)**

*\*Items 12.3 and 12.4 were combined and voted on collectively.*

Each year we receive a set of policy and procedure updates from KSBA. The policy updates contain legal and recommended changes. The attached policies are the legal policy revisions. Explanations for the revisions are outlined on the attached pages.

This item was presented to you for review at the June 21, 2018 Board Meeting. No additional revisions have been made since the last review.

**Order #24 - Motion Passed:** Consider Approval of 2018 KSBA Board Policy Updates (Legal) passed with a motion by Mr. Mike Clark and a second by Mr. Dale Stewart.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#24 12.4. Consider Approval of 2018 KSBA Board Policy Updates (Recommended)**

Each year we receive a set of policy and procedure updates from KSBA. The policy updates contain legal and recommended changes. The attached policies are the recommended policy revisions. Explanations for the revisions are outlined on the attached pages.

This item was presented for first reading at the June 21, 2018 Board Meeting. We are asking for your approval tonight.

**Order #24 - Motion Passed:** Consider Approval of 2018 KSBA Board Policy Updates (Legal) passed with a motion by Mr. Mike Clark and a second by Mr. Dale Stewart.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#25 12.5. Consider Approval of 2017-18 Annual Financial Report**

The 2017-18 Annual Financial Report is required to be submitted to the Kentucky Department of Education by July 25, 2018.

**Order #25 - Motion Passed:** Consider Approval of 2017-18 Annual Financial Report passed with a motion by Mr. Todd Anderson and a second by Mr. Dale Stewart.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#26 12.6. Consider Approval of 2018-19 Indirect Cost Rates**

The Kentucky Department of Education requires all school districts to have Board approval of the Food Service Indirect Cost Rate (Non-Restricted Rate-10.36%) and the Federal Grant Indirect Rate (Restricted Rate-1.76%), per the attached. The General Fund charges Food Service the indirect costs such as utilities, building space and fiscal administration. The General Fund charges the federal grants for fiscal administration only.

For FY 2017-18, indirect costs charged to Food Service totaled \$70,826. It is projected that FY 2019 indirect costs will closely approximate this amount.

**Order #26 - Motion Passed:** Consider Approval of 2018-19 Indirect Cost Rates passed with a motion by Mr. Dale Stewart and a second by Mr. Mike Clark.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#27 12.7. Consider Approval of BG to NBG 34 for Daviess County High School and Apollo High School Stadium Remodels**

We are presenting for your approval a BG to NBG 34 for Daviess County High School and Apollo High School remodels.

Please review the following attached items:

- A revised BG-1 with updated costs
- BG-2 for each school
- BG-3 for each school
- Design development drawings

In order to simplify and better explain the scope of the work our presentation will consist of renderings we've previously shown you.

**Order #27 - Motion Passed:** Consider Approval of BG to NBG 34 for Daviess County High School and Apollo High School Stadium Remodels passed with a motion by Mr. Todd Anderson and a second by Mr. Mike Clark.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#28 12.8. Consider Approval of Revision to Certified Evaluation Plan for 2018-2019**

The Certified Evaluation Plan meets the requirements established by KDE for the 2018-2019 school year and was approved by the DCPS Board in June 2018.

Revision is being submitted as follows for Page 16:

Remove (Face-to-face pre-observation conferences are required for the full observation at the end of the summative cycle.)

Correction: Pre-Observation forms are required for the full observation at the end of the summative cycle.

**Order #28 - Motion Passed:** Consider Approval of Revision to Certified Evaluation Plan for 2018-2019 passed with a motion by Mr. Dale Stewart and a second by Mr. Todd Anderson .

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#29 13. DISCUSSION ITEMS**

**#30 14. INFORMATION ITEMS**

**14.1. Personnel Report (written report)**

This is a written report of personnel actions taken by the Superintendent since the June, 2018 Board of Education Meeting.

This report is attached for your information and serves to make these actions a part of the school board minutes.

**14.2. Construction Report (Written Report)**

Athletic Field Renovations

-RBS is currently working on the bid spec documents for both athletic fields.

2018 Summer Projects

-Secure Entries - Phase 2 (HES & CVMS)

These projects are nearing completion and we are on schedule.



-DCHS VAT Tile Replacement

Almost complete.

-SES and WES HVAC Renovations

New work is well underway and we are on schedule for startup 7/30/18.

-DCHS and AHS Welding Shop Exhaust System Renovations

Nearing completion.

#### **14.3. In State Field Trips (written report)**

- Apollo- Girls Soccer request permission to participate in competition in Lexington, KY on July 27 to 29, 2018.
- AHS- Volleyball request permission to compete in the Bluegrass games in Lexington, KY on August 3 to 5, 2018.
- AHS -Volleyball request permission to compete a JV Invitational in Louisville, KY on September 28 & 29, 2018.

Costs for trips are covered by approved school travel budgets, fundraisers, and parent support.

#### **14.4. Grant Report (written report)**

BACKGROUND INFORMATION:

- \$252,736 KECSAC (ODT \$106,623, Valley School \$146,113)
- \$ 68,081 Gifted and Talented

SUMMARY OF MAJOR ELEMENT:

- Cumulative FY19 Grant Total - \$320,817

#### **14.5. Review of 2018 KSBA Administrative Procedure Updates**

Each year we receive a set of policy and procedure updates from KSBA. These are the procedure updates. Explanations for the revisions are outlined on the attached pages. Procedure revisions require only a review by the Board, not official Board approval.

These were presented to you for review at the June 21, 2018 Board Meeting. No additional revisions have been made since the last review.

#### **14.6. KDE Data Security, Breach Notification and Best Practices**

BACKGROUND INFORMATION: In 2006, the Kentucky General Assembly passed House Bill 341, which mandated the Kentucky Department of Education (KDE) to conduct a study of the requirements for data security and a notification process when a data breach occurs.

On January 1, 2015, a new state law, the Personal Information Security and Breach Investigation Procedures and Practices Act (KRS 61.931, et seq.) went into effect. This legislation is more commonly known as "House Bill 5."

SUMMARY OF MAJOR ELEMENT: While there is not a 100% guarantee of data security, we are glad to report that all the practices we have put in place have resulted in NO data security breaches.

IMPACT ON RESOURCES: Insignificant impact on financial resources, some impact on time for prevention training

**14.7. Review Revisions to Procedure #02.4331 AP.1 (School Staffing Guidelines-Allocation Formulas)**

Revisions to Procedure #02.4331 AP.1 (School Staffing Guidelines-Allocation Formulas) are necessary in order to add language explaining that school staffing allocations are based on projected student enrollment using the current year, month 5 as the basis for the projection.

**14.8. Review the 2018-19 DCPS Special Education Staff Training Materials**

We are asking for the Board to review the attached 2018-19 DCPS Special Education Staff Training Materials. Review is not required by KDE.

**#31 15. CLOSED SESSION Per KRS 61.810 (1)(b)(1)(c)**

CLOSED SESSION

KRS 61.810, EXCEPTIONS TO OPEN MEETINGS

**SALE OR ACQUISITION OF PROPERTY:**

In Accordance with KRS 61.810, Section (1) (b) I will entertain a motion for the Board to go into Closed Session to deliberate on the future acquisition or sale of real property.

**PROPOSED OR PENDING LITIGATION:**

In accordance with KRS 61.810, Section (1) (c) I will entertain a motion for the Board to go into Closed Session for the purpose of discussing proposed or pending litigation.

**Order #31 - Motion Passed:** CLOSED SESSION Per KRS 61.810 (1)(b)(1)(c) passed with a motion by Dr. Tom Payne and a second by Mr. Todd Anderson .

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#32 16. RETURN TO OPEN SESSION**

**Order #32 - Motion Passed:** Approval to return to open session passed with a motion by Dr. Tom Payne and a second by Mr. Todd Anderson.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

**#33 17. ADJOURN**

**Order #33 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Dr. Tom Payne and a second by Mr. Todd Anderson.

**5 Yeas - 0 Nays.**

Mr. Mike Clark	Yes
Dr. Tom Payne	Yes
Mr. Todd Anderson	Yes
Mr. Dale Stewart	Yes
Mr. Frank Riney	Yes

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Mike Clark, Chairperson

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Matt Robbins, Superintendent



DAVIESS COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM: 14.1

DATE: July 26, 2018

TOPIC/TITLE: Personnel Report

PRESENTER: Dr. Amy Shutt

ORIGIN:

- X TOPIC PRESENTED FOR INFORMATION ONLY (No Board Action Required)
ACTION REQUESTED AT THIS MEETING
ITEM IS ON THE CONSENT CALENDAR FOR APPROVAL
ACTION REQUESTED AT FUTURE MEETING: (date)
BOARD REVIEW REQUIRED BY:
STATE OR FEDERAL LAW OR REGULATION
BOARD OF EDUCATION POLICY
OTHER:

PREVIOUS REVIEW, DISCUSSION, OR ACTION:

- X NO PREVIOUS BOARD REVIEW, DISCUSSION, OR ACTION
PREVIOUS REVIEW OR ACTION
DATE:
ACTION:

BACKGROUND INFORMATION:

This is a written report of personnel actions taken by the Superintendent since the last Board of Education Meeting.

SUMMARY OF MAJOR ELEMENT:

This report is for your information and serves to make these actions a part of the school board minutes.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION:

Information only

**DAVIESS COUNTY PUBLIC SCHOOLS**  
 Report to the Board of Education on **Certified Personnel**  
 For the **July 26, 2018** Board Meeting

**NEW HIRES/TRANSFERS/CHANGES**

<b>NAME</b>	<b>ACTION, POSITION &amp; LOCATION</b>	<b>EFFECTIVE DATE</b>
Michael Riggs	End of Year Non-renewal as Social Studies Teacher at Burns Middle	06/30/18
Amy Rodgers	End of Year Non-renewal as Primary Teacher at Southern Oaks Elementary	06/30/18
Katie Stallings	End of Year Non-renewal as .5 Intervention Teacher at Country Heights Elementary	06/30/18
Jon Boultinghouse	New Hire as Math Teacher at Daviess County High (1.0 time – 186 days/year)	08/03/18
Karissa Gates	New Hire as English Teacher at Apollo High (1.0 time – 186 days/year)	08/03/18
Kelly Gann	New Hire as Deaf & Hard of Hearing Teacher - Itinerant (1.0 time – 186 days/year)	08/03/18
Nicholas Hayes	New Hire as Physical Education Teacher at Burns Middle (1.0 time – 186 days/year)	08/03/18
Susan Poiles	New Hire as Math Teacher at Daviess County High (1.0 time – 186 days/year)	08/03/18
Sarah Smith	New Hire as Physical Education Teacher at Southern Oaks Elementary ( 1.0 time – 186 days/year)	08/03/18
Michael Thompson	New Hire as Social Studies Teacher at Daviess County High (1.0 time – 186 days/year)	08/03/18
Krystal Hill	Transfer as Instructional Assistant to Special Education Teacher at Sorgho Elementary (1.0 time – 186 days/year)	07/01/18
Heather King	Transfer as Primary Teacher at Meadow Lands Elementary (1.0 time – 186 days/year) to Intermediate Teacher at Highland Elementary (1.0 time – 186 days/year)	07/01/18

**DAVIESS COUNTY PUBLIC SCHOOLS**  
 Report to the Board of Education on **Certified Personnel**  
 For the **July 26, 2018** Board Meeting

**NEW HIRES/TRANSFERS/CHANGES**

NAME	ACTION, POSITION & LOCATION	EFFECTIVE DATE
Kendal Quinton	Transfer as Intermediate Teacher at Highland Elementary (1.0 time – 186 days/year) to Instructional Coach at Highland Elementary (1.0 time – 191 days/year)	07/01/18
Kelly Spaw	Transfer as Business Teacher at Apollo High (1.0 time – 186 days/year) to College and Career Readiness Coach at Apollo High (1.0 time – 191 days/year)	07/01/18

**RETIREMENTS**

NAME	POSITION & LOCATION	EFFECTIVE DATE
NONE AT THIS TIME		

**RESIGNATIONS**

NAME	POSITION & LOCATION	EFFECTIVE DATE
Lauren Coots	Preschool Teacher at Country Heights Elementary	06/30/18
Kelly Fallon	Social Studies Teacher at Apollo High	06/30/18
K. Andrew Rafferty	Spanish Teacher at Apollo High	06/30/18

**NON-EMERGENCY CERTIFIED SUBSTITUTES**

NAME	EFFECTIVE DATE	NAME	EFFECTIVE DATE
NONE AT THIS TIME			

**DAVIESS COUNTY PUBLIC SCHOOLS**  
Report to the Board of Education on **Certified Personnel**  
For the **July 26, 2018** Board Meeting

**EMERGENCY CERTIFIED SUBSTITUTES**  
**BY BOARD APPROVAL #315 on 03/16/17**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>EFFECTIVE DATE</b>
Stephen Hardy	07/16/18	Sydney Seyffarth	07/16/18
Meredith Payne	07/16/18		

**SUBSTITUTE RESIGNATIONS**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>EFFECTIVE DATE</b>
NONE AT THIS TIME			

## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the July 26, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Rhonda Gray	School Secretary I (8.0 hrs/day; 210 days/year) at Valley School.	06-14-18
Meredith Payne	Summer Migrant Camp College Intern.	06-18-18
Joseph Payne	EOY Non-Renewal as Instructional Assistant II – Sp Ed Aide (7.0 hrs/day; 181 days/year) at Daviess County Middle School.	06-30-18
Lindsey Menche	EOY Non-Renewal as Instructional Assistant I – Teacher Aide (6.5 hrs/day; 181 days/year) at Highland Elementary School.	06-30-18
Jeremy Jones	EOY Non-Renewal as After School Director – Preschool Wrap Around (4.0 hrs/day; 181 days/year) at Southern Oaks Elementary School.	06-30-18
Ellison Humphrey	EOY Non-Renewal as Instructional Assistant I – Lead Preschool Wrap Around Aide (6.5 hrs/day; 181 days/year) at Southern Oaks Elementary School.	06-30-18
Hannah Brandenbrug	EOY Non-Renewal as Instructional Assistant I – Preschool Wrap Around Aide (6.5 hrs/day; 181 days/year) at Southern Oaks Elementary School.	06-30-18
Lindsey Taylor	EOY Non-Renewal as Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year) at Southern Oaks Elementary School.	06-30-18
Delilah Roberts	EOY Non-Renewal as Instructional Assistant II – Sp Ed Aide (7.0 hrs/day; 181 days/year) at College View Middle School.	06-30-18
Valerie Ward	EOY Non-Renewal as Instructional Assistant I – Teacher Aide (6.5 hrs/day; 181 days/year) at West Louisville Elementary School.	06-30-18
Rebecca Cissell	EOY Non-Renewal as Instructional Assistant III – Title I Aide (3.0 hrs/day; 181 days/year) at Owensboro Catholic 4/6 Campus.	06-30-18
Clarissa Smith	EOY Non-Renewal as Instructional Assistant III – Title I Aide (6.5 hrs/day; 181 days/year) at East View Elementary School.	06-30-18



## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the July 26, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Samuel Terry	Transfer as Instructional Assistant II – Sp Ed Aide (5.0 hrs/day; 181 days/year at Highland Elementary School to Instructional Assistant II – Sp Ed Aide (7.0 hrs/day; 181 days/year) at Daviess County High School.	07-01-18
Carrie Gerkin	Transfer as Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year at Burns Elementary School to Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year) at Southern Oaks Elementary School.	07-01-18
Emily Anderson	Transfer as Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year at Highland Elementary School to Instructional Assistant II – Sp Ed Aide (7.0 hrs/day; 181 days/year) at Burns Middle School.	07-01-18
Kristi Lanham	Transfer as Coordinator III - Family Resource Center Coordinator (7.5 hrs/day; 230 days/year) at College View Middle School to Student Assistant Coordinator – Behavioral Specialist (7.0 hrs/day; 191 days/year) at The Learning Center.	07-01-18
Courtney Johns	Assistant Football Coach/50% and Field Maintenance/100%/Apollo High School.	07-01-18
Jennifer Clayton	Increase in hours as Physical Therapist (6.75 hrs/day to 7.0 hrs/day; 186 days/year) at The Learning Center.	07-01-18
Kim Camp	Head Girls Soccer Coach/100%/Daviess County Middle School.	07-01-18
Joseph Feldpausch	Decrease in hours as Bus Driver (5.75 hrs/day to 5.5 hrs/day; 181 days/year) at Transportation.	07-01-18
Jama Statts	Decrease in hours as Bus Driver (6.0 hrs/day to 5.75 hrs/day; 181 days/year) at Transportation.	07-01-18
Trina Page	Transfer as Health Service Assistant (7.0 hrs/day; 181 days/year) at Daviess County High School to Health Service Assistant (7.0 hrs/day; 181 days/year) at Meadow Lands Elementary School.	07-01-18
Jason Goddard	Head Boys Soccer Coach/100%/Daviess County Middle School.	07-01-18

## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the July 26, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Andrea Loucks	Assistant Boys Cheer Coach/100%/Daviness County High School.	07-01-18
Tina Gerteisen	Transfer as Bus Driver (8.0 hrs/day; 181 days/year) to Bus Driver Trainer (8.0 hrs/day; 225 days/year) at Transportation.	07-01-18
Teri Lamar	Drill Team Sponsor/100%/Burns Middle School.	07-01-18
James Parker Driskill	Assistant Girls Basketball Coach/100%/Daviness County High School.	07-01-18
Hugh Hunt	Transfer as Custodian (8.0 hrs/day; 261 days/year) at West Louisville Elementary School to Custodian (8.0 hrs/day; 261 days/year) at Highland Elementary School.	07-01-18
Krista Glenn	Increase in hours as Bus Driver (5.5 hrs/day to 5.75 hrs/day; 181 days/year) at Transportation.	07-01-18
Sherry Ashby	Transfer as Food Service Assistant I – Lunchroom Worker to Food Service Assistant II – Lunchroom Worker (6.5 hrs/day; 181 days/year) at Apollo High School.	07-01-18
Richard Hamlet	Decrease in hours as Bus Driver (7.5 hrs/day to 6.0 hrs/day; 181 days/year) at Transportation.	07-01-18
Shana Miller	Increase in hours as Bus Driver (5.0 hrs/day to 6.0 hrs/day; 181 days/year) at Transportation.	07-01-18
Renee Hamilton	Increase in hours as Bus Driver (5.0 hrs/day to 5.5 hrs/day; 181 days/year) at Transportation.	07-01-18
Richard Wallace	Computer Maintenance Technician – Building Level (8.0 hrs/day; 261 days/year) at College View Middle School.	07-23-18
Melanie Wallace	School Secretary II – Elementary (7.5 hrs/day; 207 days/year) at Audubon Elementary School.	07-24-18
Darrell Collard	Night Custodian (8.0 hrs/day; 191 days/year) at Audubon Elementary School.	08-02-18

## DAVIESS COUNTY PUBLIC SCHOOLS

Report to the Board of Education on Support Personnel  
For the July 26, 2018 Board Meeting

<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Kacey Jo Roby	Speech and Language Pathologist (7.0 hrs/day; 186 days/year) at The Learning Center.	08-03-18
Caitlin Doerflein	Physical/Occupational Therapist Assistant (7.5 hrs/day; 186 days/year) at the Learning Center.	08-03-18
Natalie Hollingsworth	Food Assistant I – Lunchroom Worker (3.5 hrs/day; 181 days/year) at Burns Middle School and Food Assistant I – Lunchroom Worker (1.5 hrs/day; 181 days/year) at Apollo High School.	08-06-18
Angelia Owen	Transfer as Substitute Food Service Assistant to Food Service Assistant – Lunchroom Worker (6.0 hrs/day; 181 days/year) at Burns Middle School.	08-06-18
Samantha Threlkeld	Instructional Assistant I – PS Aide (6.5 hrs/day; 181 days/year) at West Louisville Elementary School.	08-07-18
Christina Crawford	Instructional Assistant I – Teacher Aide (7.0 hrs/day; 181 days/year) at Burns Middle School.	08-07-18
Amy Krueger	Transfer as Substitute Teacher Aide to Lunchroom Monitor - Release Time Aide (3.0 hrs/day; 181 days/year) at East View Elementary School.	08-07-18
Vanessa Cockerell	Instructional Assistant I – ELL Aide (7.0 hrs/day; 181 days/year) at Apollo High School.	08-07-18
Brooke Gray	Child Dev Cntr Supervisor – After School Director (4.0 hrs/day; 181 days/year) at Country Heights Elementary School.	08-07-18
Darius Hogg	Transfer as Substitute Teacher Aide to Instructional Assistant III Title I Aide (6.5 hrs/day; 181 days/year) at Deer Park Elementary School.	08-07-18
Bailee Baker	Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year) at East View Elementary School.	08-07-18
Tammy Brown	Transfer as Substitute Teacher Aide to Instructional Assistant I Primary Aide (6.5 hrs/day; 181 days/year) at Tamarack Elementary School.	08-07-18

## DAVIESS COUNTY PUBLIC SCHOOLS

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<b>EMPLOYMENT /TRANSFERS TIME CHANGES</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Erinn Williams	Instructional Assistant I – Preschool Aide (6.5 hrs/day; 181 days/year) at West Louisville Elementary School.	08-07-18
Katherine Ebelhar	Instructional Assistant I – Teacher Aide (7.5 hrs/day; 181 days/year) at Heritage Park High School.	08-07-18
Teresa Grimley	Substitute Bus Driver.	05-21-18
John Baker	Substitute Bus Driver.	06-20-18
John Millay	Substitute Bus Driver.	06-21-18
Patricia Allen	Substitute Bus Driver.	06-21-18
<b>RETIREMENTS</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Melinda Willis	School Secretary II – Elementary (4.5 hrs/day; 190 days/year) at Deer Park Elementary School.	07-01-18
Gloria Shepherd	School Nurse, LPN (5.0 hrs/day; 181 days/year) at College View Middle School.	07-01-18
Sherry Fulkerson	Bus Driver (6.75 hrs/day; 181 days/year) at Transportation.	07-01-18
Kimberly Owen	Bus Monitor (7.0 hrs/day; 181 days/year) at Transportation.	08-01-18
Melissa Survant	Bus Driver (5.5 hrs/day; 181 days/year) at Transportation.	09-01-18
<b>RESIGNATIONS</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Connor Minogue	Instructional Assistant II – Sp Ed Aide (6.5 hrs/day; 181 days/year) at Sorgho Elementary School.	06-30-18
Kim Camp	Assistant Girls Soccer Coach/60%/Daviness County High School.	06-30-18
Hunter McCuiston	Physical/Occupational Therapist (7.5 hrs/day; 186 days/year) at The Learning Center.	06-30-18

J. Matthew Robbins, Superintendent

## DAVIESS COUNTY PUBLIC SCHOOLS

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<b>RESIGNATIONS</b>	<b>POSITION AND SCHOOL/LOCATION</b>	<b>EFFECTIVE DATE</b>
Mary Barham	Substitute Food Service Assistant.	06-30-18
Kristie Coomes	Drill Team Sponsor/100%/Burns Middle School.	06-30-18
Heather Hawthorn	Instructional Assistant I – Teacher Aide (6.5 hrs/day; 181 days/year) at Deer Park Elementary School.	06-30-18
James Parker Driskill	Assistant Boys Basketball Coach/50% and Assistant Football Coach/100% at Daviess County High School.	06-30-18
Tammy Owens	Girls Bowling Coach/100%/Apollo High School.	06-30-18
Carrie Horton	Bus Driver (5.75 hrs/day; 181 days/year) at Transportation.	06-30-18
Bethany Hall	Instructional Assistant I – KG Aide (6.5 hrs/day; 181 days/year) at Burns Elementary School.	06-30-18
Brooks Rexroat	Head Boys Track Coach/100%/Daviess County High School.	06-30-18
Carrie Kimbrell	Coordinator III - Family Resource Center Coordinator (8.0 days/year; 240 days/year) at Daviess County High School.	07-15-18