



Daviess County Public Schools

Thank you for choosing the Daviess County Public Schools Preschool Program. We are honored that you have chosen us to provide an excellent start to your child's future. We believe that a child's early learning experience will have a positive influence on his/her life through high school and beyond, while increasing the quality of life experiences along the way.

Preschool programs in all DCPS elementary schools have achieved a Five-Star Rating for Kentucky All Stars. The Kentucky All Stars system recognizes early childhood education programs that have made a commitment to continuous quality improvement. DCPS educators are dedicated to providing the best learning environment for students, in which children are nurtured, challenged and loved as they develop skills that will help prepare them for kindergarten.

We take our responsibilities very seriously and will do everything possible to ensure that your child's preschool experience is a positive one. We hope this letter will provide information that will build a positive relationship between school and home as we work together on behalf of your child.

Due to the high demand of the DCPS Preschool Fee Based Program and the limited number of slots available at each site, we have developed the following procedures and policies to ensure that you have the best possible experience.

- The cost of the DCPS fee-based Program is \$1,700 yearly (due July 1); \$850 per semester (due July 1 and Dec. 1); or \$175 per month, due on or before the first day of the month, with first payment due July 1.
- Billing for fee-based services are scheduled monthly. Payment is due on or before the first day of each month.
- Payments should be mailed or delivered to Donna Payne, DCPS Central Office, 1622 Southeastern Parkway, Owensboro KY 42303. Online payment of Visa and MasterCard may also be made at the secure website <https://www.tuitionexpress.com/> (contact Donna Payne at 270-852-7000 for Tuition Express assistance).
- Do **NOT** mail cash. Checks may be made payable to DCPS Preschool.
- Parents who change their payment schedule (monthly/semester/yearly) must do so before September 1.
- For children who begin in the fee-based program after the first of the month, the payment will be prorated.
- If a family becomes two months behind in payments, the child may be dismissed from the program until balance is paid in full, plus next month's fee.
- Fee-based services are not available for children who are kindergarten age (age 5 on or before Aug. 1).

We are looking forward to a great year of teaching and learning with our youngest students! I hope this information is helpful as you consider the DCPS Preschool Program for your child. If you have any questions or need further assistance, please feel free to contact us at 270-852-7000 or by email:

Preschool Coordinator Chris Westerfield
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Preschool Secretary Stephanie Hunt
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Superintendent –Matt Robbins

Daviess County Board of Education

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